



 **HEDSAM X**

The new-generation  
access control system

# **Hedsam X**

**User manual, KV 3**



**Access levels**



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## KV03\_HEDSAM X-WEB MANUAL\_v1.2\_FI.

### Creating Accesslevels

Open Hedsam X Webserver and click on "Others". On the next page click "Access levels"		
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The window "Access levels" opens " click "Create new"	
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Click on "New Access level 1"	
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The window "New Access level 1" opens.

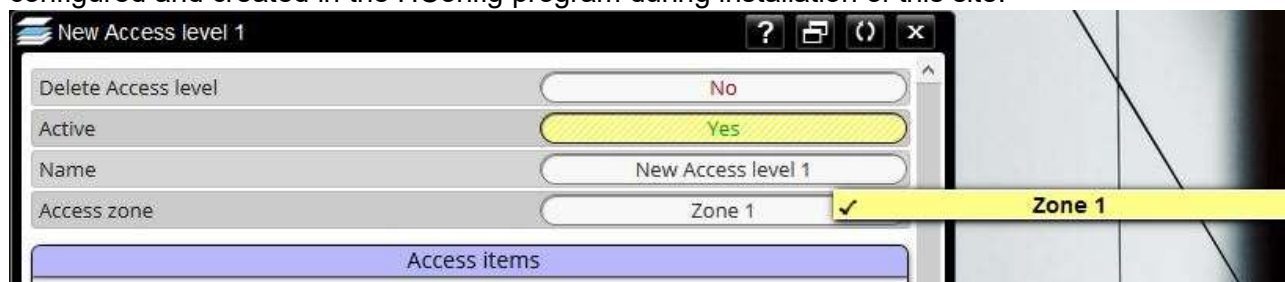


The "New Access level 1" window contains the following fields and sections:

- Delete Access level:** No
- Active:** No
- Name:** New Access level 1
- Access zone:** Alue1
- Access items:**
  - Main entrance:**
    - Valid from: 1.1.1970
    - Expires at: 1.1.2099
    - Weekly access chart: Nothing
  - Meeting room:**
    - Valid from: 1.1.1970
    - Expires at: 1.1.2099
    - Weekly access chart: Nothing
  - Side door:**
    - Valid from: 1.1.1970
    - Expires at: 1.1.2099
    - Weekly access chart: Nothing

In the "Active" field click on "No" to change it into Yes".

Enter a name (Its recommended to use a describing name like "Salesdep Mo-Fri 07-17" it helps further on). In the field "Access zone" click and select a zone. In this case Zone 1. These zones are configured and created in the HConfig program during installation of this site.



In the field "Access items" you find the doors that are designated to this Zone. Here you select when and with which "Week program" its allowed to access a door.



Change "Valid from" and "Expires at" if necessary.

Click on "Weekly access chart" in the field "Nothing" and from the menu that opens select a week program (to create these see manual KV02). In this example choose "Mo-Fri 07-17".

New Access level 1

Delete Access level: No

Active: Yes

Name: New Access level 1

Access zone: Zone 1

Access items

- Main entrance
  - Valid from: 1.1.1970
  - Expires at: 1.1.2099
  - Weekly access chart: Nothing
- Meeting room

Down below in the field "Document has changed" click "Save"

New Access level 1

Delete Access level: No

Active: Yes


Name: New Access level 1

Access zone: Zone 1

Access items

- Main entrance
  - Valid from: 1.1.1970
  - Expires at: 1.1.2099
  - Weekly access chart: Mo-Fri 07-17
- Meeting room
  - Valid from: 1.1.1970
  - Expires at: 1.1.2099
  - Weekly access chart: Nothing
- Side door
  - Valid from: 1.1.1970
  - Expires at: 1.1.2099
  - Weekly access chart: Nothing

**Document has changed** Cancel Save

<p>After updating the window "Access levels" there is a "New Access level 1" and "Zone 1" is the zone that the doors are designated to</p> <p>Access levels is a combination of "Access Zones" and "Week programs".</p> <p>The Access Zones consists of doors and the week programs consists of day programs.</p> <p>You can edit these Access levels by clicking on any of them.</p>	
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